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| **Meeting 31 – Thursday 8th April 2021**  **Present: PH; NF; AL** |  |
| 1. **Notes of Meeting 30**   These were accepted. |  |
| 1. **Feedback on Issues and Options Paper (V8) to Date**   Paul Esrich is against developing land north of the station, agreeing with CT’s position. He thinks that other options including a ramp/lift need to be explored. Similarly, he is opposed to land towards Beggars Ash being developed.  Paul Esrich and all the planners say that Ledbury Park is better protected if it is not in the settlement boundary.  The new cricket ground is too far away, according to the planners, and should not be in the settlement boundary, but it must be designated green space (see figure 8).  The planners said that access for the sporting facilities off the Ross Road has never been raised. It’s a fast road with difficulty of access and a pond in the way for one potential access option. It’s not in any planning application and any consideration for such access would be dealt with through the planning process.  Answers from planners and others to be sent to Cllr Harvey when all feedback is received and within the next 2 or 3 days.  Issue of by-pass extension (question 3a): PH had discussed this with Kevin Bishop, Carl Brace and BB, who has provided a written response. All consider the proposal undeliverable and ill-advised. It would raise expectations unreasonably and could aggravate Bloor. Challenges by Bloor or the planners could delay getting to Reg. 14 and negate the whole document. PH to advise LTC of possible consequences. SG agreed that this issue should not be included in the consultation documents. | NF  PH |
| 1. **Consultation**   NF pointed out the problem of responding to Facebook comments, including on the above issue.  Haygrove should be consulted on all issues including the access road to sporting facilities and their proposed community garden. PH to follow up on letter received from Haygrove to ED&P.  SG agreed need to review (with MB) the list all companies, other organisations and the community groups to be consulted in line with the communications document and determine whether the leaflet and/or a meeting is appropriate in each case. | PH  SG |
| **4. Finalising Issues Paper, Leaflet and Questionnaire**  NF to rewrite advantages/disadvantages of town centre proposals and send to PH.  PH to finalise the Issues paper (V.9) and the questionnaire. NF and AL to finalise leaflet with additional text on the front inviting people to contribute.  All documents to be ready for distribution to ED&P and Council by 9th April at latest. | PH/NF/AL |
| **5. Other Matters**  Royal Mail require a 3-week lead in for distribution and need to know the weight involved. 5,000 items at 60 – 80 grams would cost £620 (£600 in budget). We could include a label to re-use the envelope.  Postcodes for all addresses in Ledbury and the immediate surroundings can be found on the Royal Mail site. With about 1,000 leaflets spare, it will be possible to send the consultation leaflet to all business and community groups (N.B. including Parkway WI).  Royal Mail to be booked after 15th April and AP to be warned of timetable for printing and distribution in the week of 19th April.  NF to obtain 3rd quote for printing.  NF suggested that the questionnaire should be on A4 + Freepost details at back. NF to work on this and mock-ups of the leaflet and questionnaire to be sent to councillors by Tuesday 13th April, before the ED&P LTC meetings on 15th April.  AL suggested that BB be contacted to update Topic Paper 2 in line with proposals now included in the Issues paper. PH to contact BB about this.  Financial Matters: Applications for grants are being worked on by PH and NF. NF to chase Dave Tristram again next week (Tuesday) about the Awards for All grant. PH to ask AP to let the consultants know that their quotes have been accepted.  Website: The whole site is much improved, but some of the original content is in the wrong place and needs changing and renaming. PH noted the necessary changes and would contact Olivia to implement them.  SG to talk to MB and possibly involve her in the next SG meeting, to get documents on the website and prepare for consultation. | PH  NF  NF/PH  PH  NF/PH  PH  PH |
| **6. Next SG Meeting**  Friday, 16th April – 10:30am (to include MB?) |  |